

ERASMUS STUDENT PLACEMENT OFFER

(Erasmus-Praktikumsangebot für Studierende)

Please fill in all fields in English.

Bitte füllen Sie alle Felder in Englisch aus.

EMPLOYER INFORMATION (Information Organisation/Unternehmen)	
NAME OF ORGANISATION/ ENTERPRISE (Name der Organisation/ des Unternehmen)	UNIVERSITY OF TEACHER EDUCATION VIENNA
ADDRESS (Adresse)	GRENZACKERSTRASSE 18.
POSTAL CODE (PLZ)	1100
CITY (Stadt)	VIENNA
COUNTRY (Land)	AUSTRIA
TELEPHONE (Telefon)	0043 1 60118 3860
FAX	0043 1 60118 3864
E-MAIL	international@phwien.ac.at
WEBSITE	www.phwien.ac.at
NUMBER OF EMPLOYEES (Anzahl der Mitarbeiter/innen)	400
SHORT DESCRIPTION OF ORGANISATION/ ENTERPRISE (Kurzbeschreibung der Organisation/des Unternehmens)	INITIAL PRIMARY AND SECONDARY SCHOOLS TEACHER TRAINING VOCATIONAL SCHOOLS TEACHER TRAINING IN-SERVICE TEACHER TRAINING EDUCATIONAL RESEARCH FURTHER TEACHER TRAINING AND DEVELOPMENT



Lifelong Learning Programme



Nationalagentur
Lebenslanges Lernen
National Agency for
Lifelong Learning

OTHER (Sonstiges)	
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CONTACT DETAILS (Kontaktinformation)

CONTACT PERSON (Kontaktperson)	Dr. THOMAS BAUER
DEPARTMENT/FUNCTION (Abteilung/Funktion)	INTERNATIONAL OFFICE/ HEAD OF OFFICE
TELEPHONE (Telefon)	0043 1 60118 3860
FAX	0043 1 60118 3864
E-MAIL	Thomas.bauer@phwien.ac.at
OTHER (Sonstiges)	

PLACEMENT INFORMATION (Informationen zum Praktikum)

DEPARTMENT/FUNCTION (Abteilung/Funktion)	INTERNATIONAL RELATIONS OFFICE
DESCRIPTION OF ACTIVITIES (Beschreibung der Tätigkeiten)	OFFICE WORK; ADMINISTRATION; CORRESPONDENCE
DURATION (Dauer)	UP TO 6 MONTHS
WORKING HOURS PER WEEK – FULL TIME (Arbeitszeit pro Woche - Vollzeit)	40 – FULL TIME
CITY (Stadt)	VIENNA
ACCOMODATION (Unterkunft)	STUDENT RESIDENCE PROVIDED BY THE UNIVERSITY (PH WIEN)



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HELP WITH FINDING ACCOMODATION (Hilfe bei der Suche einer Unterkunft)	WILL BE TAKEN CARE OF BY PH WIEN
PAYMENT OR OTHER BENEFITS (Bezahlung oder andere Vergütungen)	NONE / SEE ABOVE
OTHER (Sonstiges)	APPLICANT WILL BE LINKED TO THE ERASMUS STUDENTS AND MAY TAKE PART ON EXCURSIONS FOR FREE

REQUIREMENTS (Anforderungen)

ORAL AND WRITTEN LANGUAGE SKILLS (Sprachkenntnisse – mündlich und schriftlich)	GERMAN – B2 OR HIGHER ENGLISH – B1 OR HIGHER
COMPUTER SKILLS (PC-Kenntnisse)	MS OFFICE, DATA BASES
DRIVING LICENSE (Führerschein)	NOT APPLICABLE
OTHER (Sonstiges)	EU OR ENLARGEMENT COUNTRY CITIZENSHIP

OTHER (Sonstiges)

DOCUMENTS TO BE SUBMITTED (Zu übermittelnde Dokumente)	CV, CERTIFICATE OF LANGUAGE LEVEL SKILLS FOR GERMAN AND ENGLISH, PASSPORT PHOTOCOPY
APPLICATION DEADLINE (Bewerbungsfrist)	1st MAY for WINTER TERMS 1st NOVEMBER for SUMMER TERMS