

Erasmus Student Work Placement in Spain

EMPLOYER INFORMATION	
Name of organisation	MAECENAS EDUCACIÓN Y CULTURA
Address inc post code	C/ CIUDAD DE MONCADA,12, 14014, Córdoba
Telephone	
Fax	
E-mail	info@maecenaseducacion.com
Website	www.maecenaseducacion.com
Number of employees	7
Short description of the company	Maecenas Educación is a non-profit entity which, since July 2011, and together with different high reputation schools from Spain develops several programs of social, technological and training environment with the aim of giving our students new growth and value lines.
,CONTACT DETAILS	
Contact person for this placement	Ingrid Cobos López, José Navalpotro
Department and designation, job title	German and English teacher Project Manager
Direct telephone number	0034 957 40 55 07 Ingrid Cobos: 0034 687 47 68 77 José Navalpotro: 0034 661 44 01 45
E-mail address	Ingrid Cobos: ic@maecenaseducacion.com José Navalpotro: jn@maecenaseducacion.com
APPLICATION PROCEDURE	
Who to apply to (including contact details)	Send an e-mail to Ingrid Cobos (English, German and Spanish) and José Navalpotro (English and Spanish) with all the personal details of the student. Degree, academic year, languages, training, etc.
Deadline for applications	No deadline
Application process	Send an e-mail contacting the institution. Once we have contacted him/her back, send a memory of the project that he/she wants to develop at the school. Process of admission. Contact per e-mail and interview.
PLACEMENT INFORMATION	
Department, Function	Alauda School
Location	Cordoba
Start Date	1st September to 31st January – 1st February to 25th June
Duration	3 – 5 or 6 months.
Working hours per week	25 hours
Description of activities,tasks	The work of the student will be to assist the German and English teachers in the class, helping them to develop new activities, organising extracurricular activities like Drama or Christmas markets. Once the student has been working with the teacher for one month, he/she will be able to prepare some lessons him/herself and to teach with the assistance of the German or English teacher. We offer 4 different placements. 2 for English speakers and 2 for

	German speakers. They could be divided in two different terms with a duration of 3, 5 or six months.
Accommodation (please select)	Depending on his/her wishes
Details of financial and "in kind" support to be provided	200€ per month - pocket money
Other	In the event that the student wants to have some extra payable activities, we can help him/her to find extra students-jobs.
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	English – German native speaker or C1. Studying education, English or German philology, and translation studies.
Computer skills and level of skills required	User level
Drivers license	Not necessary
Other	